



RC Saunders Ltd Health and Safety at Work Policy

General Statement

RC Saunders Ltd is proud to maintain an excellent health and safety record. All employees, contractors and helpers who work for/with RC Saunders Ltd are fully briefed about this policy. All plant and equipment provided and used by RC Saunders Ltd is checked regularly to maintain a high standard of safety.

1. RC Saunders Ltd recognises its responsibilities as a contractor for providing a safe and healthy environment for all its employees, contractors, helpers, general public and others who may be affected by our activities.
2. RC Saunders Ltd will make every effort to meet its responsibilities under the Health and Safety at Work Act 1974.
3. If appropriate, RC Saunders Ltd will seek expert technical advice on Health and Safety matters.
4. David Saunders is the qualified first aider for RC Saunders Ltd, holding a QA level 2 in first aid.

Aims of the health and safety at work policy

To provide as far as reasonably practicable:

1. A safe place of work and a safe working environment.
2. Sufficient information, instruction and training for employees, contractors and helpers to carry out their work safely.
3. Care and attention to health, safety and welfare of employees, contractors and helpers and members of the public who may be affected by our activities.

Arrangements and responsibilities for carrying out the health and safety policy at work

As RC Saunders Ltd's Health and Safety Officer, David Saunders will:

1. Keep informed of relevant Health and Safety legislation and inform employees, contractors and helpers accordingly.
2. Make effective arrangements to implement the Health and Safety Policy.
3. Ensure that regular risk assessments are carried out of the working practices and equipment, and maintain a record of risk assessments.
4. Make effective arrangements to ensure that contractors, employees or helpers working for RC Saunders Ltd comply with all reasonable Health and Safety requirements. All contractors will be given a copy of our Health and Safety at Work Policy.
5. Ensure that work activities by RC Saunders do not reasonably jeopardise the health and safety of members of the public.
6. Maintain a central record of accidents.
7. When an accident or hazardous incident occurs take immediate action to prevent a recurrence of further accident to complete the necessary accident reporting procedure.

All employees, contractors and helpers will:

1. Cooperate fully with the aims and requirements of the Health and Safety at Work Policy.
2. Take reasonable care of their own health and safety, use appropriate personal protective clothing and, where appropriate, ensure the appropriate first aid materials are available.
3. Take reasonable care of the health and safety of other people who may be affected by their activities.
4. Not intentionally interfere with or remove safety guards, safety devices or other equipment provided for health and safety.
5. Not misuse any plant, equipment, tools or materials so as to cause risks to health and safety.

For further questions regarding this Health and Safety at Work Policy, please contact David Saunders (RC Saunders Ltd's Health and Safety Officer) on 07860 424 898 or david@rcsaunders.co.uk